

SHIPBOURNE PARISH COUNCIL

Mrs. Y. Tredoux (Clerk)

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Minutes of a Meeting held in the Village Hall on Monday, 13-October 2008 at 7.30 p.m.

PRESENT: Mr. M. Miles (in the Chair)
Mr. S. Davis, Mrs. S. Lee, Miss L. Sargent, Mr. J. Sheldrick

IN ATTENDANCE: PC Antony Wiles
1 Member of the Public
Mrs. Y. Tredoux (Clerk)

Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.

PC Wiles was pleased to report that crime in Shipbourne was reasonably low. Members were reminded that PC Wiles regularly produces reports for inclusion on the website.

[PC Wiles left the Meeting.]

1. **APOLOGIES**

Apologies were received from Mrs. Cohen.

2. **MINUTES**

The Minutes of the Meeting held on 1 September 2008 previously circulated, were approved subject to the following amendment:-

Item 2 - second paragraph, first line to read:

"Mr. Sheldrick drew attention to Item 7 – **Meeting of 14 July 2008**, and"

CARRIED unanimously

3. **CASUAL VACANCY**

The Chairman invited Mr. P. Dunbar, who had expressed an interest in becoming a Parish Councillor, to give a short presentation. Mr. Miles thanked Mr. Dunbar for his interest and informed Members that one other resident, who had also expressed an interest in becoming a Parish Councillor, had been unable to attend this Meeting.

It was agreed that this item be deferred to the next Parish Council meeting in November.

The Clerk would advise Mr. Dunbar of the Parish Council's decision after the November Meeting.

[Mr. Dunbar left the Meeting.]

4. **MATTERS ARISING**

4.1 Village sign (See Minute 3.1 – Meeting 1 September 2008)

A quotation received from Allianz Cornhill totaling £26-67 per year to insure the village sign, was accepted.

TMBC had advised that a site plan at a scale of 1:500 or 1:200 was required to complete the application. Mrs. Cohen had prepared the relevant document, which would be forwarded to TMBC.

Members approved a draft lease prepared by Brachers Solicitors (acting on behalf of Fairlawne Estate) for the village sign.

4.2 Interactive speed sign near The Chaser (See Minute 3.2 – Meeting 1 September 2008)

The sign had been installed, but had not been activated yet.

- 4.3 "Green space" outside Wightwicks Row (See Minute 3.3 – Meeting 1 September 2008)
Mr. Sheldrick declared an interest.

Miss Sargent believed that Fairlawne Estate had been maintaining part of this land for the past few years. *It was agreed that the Chairman and the Clerk would contact Fairlawne Estate to obtain the full details.*

- 4.4 Churchyard Maintenance (See Minute 3.4 – Meeting 1 September 2008)
The Parish Council continued to be concerned about the overall maintenance of the Churchyard and further contact would be made to discuss the issues with the Contractor.

- 4.4 Removal of BT Phone Boxes (See Minute 3.5 Meeting 1 September 2008)
Members considered further information not previously received regarding the electricity supply to the phone box. The Parish Council was required to apply for an unmetered supply before the adoption of the phone box could be carried out. Further enquiries would be made into the cost of disconnection, which was hoped measured to be not too substantial.

It was unanimously agreed that the Parish Council re-confirms its decision to adopt the phone box and the Clerk was instructed to proceed with the transfer and complete the necessary application documents to apply for an unmetered power supply as well as the adoption of the kiosk.

- 4.5 Provision of Parish Council storage space in Village Hall (See Minute 5.2.1 – Meeting 1 September 2008)
The Village Hall Management Committee had approved the Parish Council's request to use half of the cupboard space. The Parish Council would obtain quotes to 'split' the cupboard in half, to be considered at the next meeting.

- 4.6 Cob Acres – Planning Enforcement (See Minute 5.4.1 – Meeting 1 September 2008)
A reply dated 8 October 2008 from TMBC was noted.

- 4.7 Financial arrangements with Parish Councils (See Minute 8 – Meeting 1 September 2008)
No suggestions had been put forward for schemes to be applied through the TMBC Capital Grants Scheme. Members noted report dated 11 September on 'The Review of Financial Arrangements with Parish Councils' – Parish Partnership Panel, previously circulated.

5. **QUESTIONS FROM THE PUBLIC & PRESS**

There were no questions from Members of the Public and Press.

6. **COMMITTEE AND OFFICER REPORTS**

6.1 Planning Committee

The report of the Meeting held on 23 September 2008, Reference P/02/2008, previously circulated, was noted.

6.2 Report from Chairman

Mr. Miles drew attention to the September newsletter and noted that there had been an error with the report regarding the phone box adoption. The report suggested that the Parish Council had paid £500 for the adoption, when, in fact, this was incorrect. The fee to be paid was only £1. The Clerk had taken this up with the editor of the newsletter and had asked that an amendment be included in the next newsletter.

6.3 Report from Councillors

Mr. Davis would look into obtaining more information regarding average speed monitoring devices, which Mr. Davis thought could potentially be very useful to assist with speed reduction in the village, in particular the stretch of road on the A227 along The Chaser.
Mr. Sheldrick wished to thank PC Wiles on behalf of the Parish Council for his hard work, dedication and local support within the village.

Vice-Chairman, Mrs. Lee, regretted to inform the Parish Council that she was resigning from the Parish Council. Mrs. Lee and her family would be re-locating to another area. The Chairman thanked Mrs. Lee for her valuable contribution to the Parish Council and wished her and her family well for the future.

Miss Sargent proposed and Mr. Davis seconded:
"That Mrs. Cohen be nominated as Vice-Chairman."
CARRIED unanimously

Mrs. Lee pointed out that the structure of the Footpaths Committee had to be reviewed.
It was agreed that this item be deferred to the next Meeting.

Mr. Davis noted that important changes to the planning system came into effect from 1 October 2008. More freedom would be given to people wanting to carry out minor improvements to their homes.

6.4 Report from Borough/County Councillors

No reports were received.

7. **PLANNING APPLICATIONS**

Mr. Davis expressed a prejudicial interest and left the Meeting.

7.1 2 Silverhill Cottages, Dunks Green, Shipbourne

Minor amendment to TM/07/04394/FL (Replacing existing single storey side extension with two storey extension, replace detached garage with oak framed garage) being installation of rooflights in garage.

Agreed to recommend approval.

[Mr. Davis returned to the Meeting.]

7.2 Decisions from TMBC:

7.2.1 Kentish Rifleman, Dunks Green, Shipbourne

Details of flue submitted pursuant condition 2(b) of Listed Building Consent TM/07/01768/LB – GRANTED.

7.2.2 Puttenden Manor, Puttenden Road, Shipbourne

Details of acoustic fencing submitted pursuant condition 3 of planning permission TM/07/03380/FL – GRANTED.

7.2.3 Puttenden Manor, Puttenden Road, Shipbourne

Details of construction of access road and storage, and disposal of stable waste submitted pursuant to conditions 5 and 13 of planning permission TM/07/03880/FL – GRANTED.

7.2.4 Fairhill, Riding Lane, Shipbourne

Listed Building Application : Replacement of existing staircase and other joinery features in entrance hall – GRANTED.

8. **SOUTH EAST PLAN PARTIAL REVIEW : CONSULTATION**

Members noted an invitation to attend the Consultation by the Regional Assembly for the South East (SEERA) on 27 October to discuss certain aspects of Gypsy and Traveller Accommodation Assessments.

9. **SUSTAINABLE COMMUNITY STRATEGY – REVIEW AND UPDATE**

Mr. Davis offered to send a reply to TMBC.

10. **VILLAGE HALL – COST FOR PARISH COUNCIL MEETINGS**

The Village Hall Management Committee advised that the previous arrangement whereby the cost of Parish Council Meetings had been offset against the contribution to the Clerk's costs, no

longer applied. Payment of £135 towards the hire of the hall from April to September, was considered acceptable.

11. **ACCOUNTS FOR PAYMENT**

Payments in respect of cheque numbers 100326 – 100331 were approved.

12. **INFORMATION REPORT**

The information report was noted.

13. **DATE OF NEXT MEETING**

10 November 2008.

The meeting closed at 9.45 p.m.