

## SHIPBOURNE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)  
Indhlwana, 126 Higham Lane, Tonbridge, Kent, TN10 4BW  
Tel: 01732 367981 Email: [clerk@shipbourne.com](mailto:clerk@shipbourne.com)

### Minutes of a Meeting held in the Village Hall on Monday, 10 May 2010 at 8.10 p.m. after the Annual Parish Meeting

PRESENT: Mr. M. Miles (in the Chair)  
Mrs. L. Cohen, Mr. J. Raven, Miss L. Sargent, Mr. J. Sheldrick,  
  
1 member of the Public

*Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.*

#### 1. **APOLOGIES**

An apology was received from Borough Councillor Mrs. S. Murray, Borough Councillor Mr. T.Sayer, County Councillor Mrs. V. Dagger, Mr. N. Tyler

#### 2. **ELECTION OF CHAIRMAN**

Mr. Davis proposed and Miss. Sargent seconded:  
*"That Mr. Miles be appointed as Chairman for the ensuing year".*  
*CARRIED* unanimously.  
Mr. Miles was thanked for his hard work over the past year.

#### 3. **ELECTION OF VICE-CHAIRMAN**

Miss. Sargent proposed and Mr. Miles seconded:  
*"That Mrs. Cohen be appointed as Vice-Chairman for the ensuing year".*  
*CARRIED* unanimously.  
Mrs. Cohen was also thanked for all her hard work over the year.

#### 4. **CALENDAR OF MEETINGS 2010/11**

With exception to the date in September which it was agreed should be changed to the 6 September 2010 the Council approved the dates for the Calendar of Meetings for 2010/11 .

#### 5. **MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Meeting held on 12 April 2010, previously circulated, were approved.

#### 6. **QUESTIONS FROM THE PUBLIC**

The PC decided to accept questions from the Public at the beginning of the meeting.

A member of the public informed the Parish Council that a Speed Limit Review Team had started carrying out a review of Area 3 (West Kent). The review involves the team driving and studying all of the A and B roads in the area. Recommendations to alter or indeed keep the existing speed limits will then be reported to Parish and Town Councils for their comments. As a keen horse rider in the area the member of public would like to see a reduction in the speed limit on the A227 particularly as there are 3 bridleway crossings on the road. The Parish Council have in the past sought a reduction in the speed limit given there is a school on the road when seeking permission for the speed sign.

*RESOLVED: The Clerk will contact Sandra Watkins, Speed Limit Review Project Manager, and request information on the timescales for this project whilst registering concern about the current speed limit on the A227. The Clerk will also request that the Parish Council are formally consulted on the findings of the review.*

**7. MATTERS ARISING**

*Mr. Sheldrick expressed a personal interest and left the Meeting.*

**7.1 "Green space" outside Wightwicks Row (Minute 4.1 SPC/04/10)**

The Clerk advised the Parish Council that the application for Adverse Possession of Unregistered Land had been rejected by the Land Registry on the basis that the Parish Council have insufficient evidence to fulfill the three requirements of Adverse Possession. The Parish Council still wish to protect this land. A member of the public produced a Title Map for Shipbourne believed to be dated 1840 which clearly shows that this 'green space' was and may still be part of the highway.

*RESOLVED : The Parish Council accepted the kind offer from the member of the public to find out what she can about the unregistered land and report what she finds to the Parish Council at the next meeting. The Clerk will investigate further the possibility and implications of the 'green space' belonging to the KCC Highways Department.*

*The member of public left the meeting.*

**7.2 Public Rights of Way – Proposed amendments to Public MR392(Part) (Minute 4.2 SPC/04/10)**

The Parish Council noted that there has been substantial interest in the Order from the media from both local newspapers and BBC South East. Following a telephone call with KCC Mrs. Cohen reported that it should be known shortly whether the Order will be determined at a Public Inquiry or a Public Hearing but that it may be a few months before a timetable of consultation dates is known.

*Mr. Sheldrick returned to the Meeting.*

**7.3 Structure of Committees and Village Organisations (Minute 4.3 SPC/04/10)**

The Parish Council considered the written proposals from the ROW Group sent recently to Mr. Miles detailing the criteria that would need to be met for them to work with the Parish Council.

*RESOLVED : The Clerk will write on behalf of the Parish Council to thank Shipbourne ROW Group for their letter of proposals but advise them that the Parish Council is unable to accede to the criteria that the footpath group needs to be able to work with them but agree that they are an independent and advisory group.*

**7.4 War Memorial (Minute 4.4 SPC/04/10)**

The Parish Council noted that the Clerk has sent the forms and supporting evidence to express interest in applying for a Grant from the War Memorial Trust to contribute some of the costs for cleaning and engraving the War Memorial. The Clerk advised the Parish Council that a further formal application will need to be completed if a positive response is received from the Trust.

*RESOLVED : The Clerk will liaise with the War Memorial Trust and report on progress at the next meeting.*

**7.5 Telephone box & street lights (Minute 4.5 SPC/04/10)**

The Parish Council discussed and approved the suggestion that the telephone box will be used to display Parish Council and local news. Miss Sargent will shortly put a date in the Parish Newsletter for residents to meet and offer their services to clean and repair the telephone box.

*RESOLVED : Miss. Sargent will liaise with the Clerk who will publish a date in the next Parish Newsletter for residents to meet to clean and repair the telephone box.*

7.6 Parish Council Noticeboards

The Parish Council agreed that the noticeboards are in a poor state. A consideration of likely estimated costs suggests that the finance required for new noticeboards could be earmarked in this year's budget. A suggestion was agreed that any new noticeboard outside the Village Hall should remain the same size as the current one and that perhaps the other noticeboard at Dunks Green could be made bigger or double-sided.

*Resolved: The Clerk will obtain further and more detailed quotes to report back on at the next meeting and also ascertain whether a Grant could be obtained to contribute towards the costs.*

7.7 Update on Upper Green Lane (Minute 2.0 SPC/04/10)

The Clerk informed the Parish Council that a letter had been sent to Sarah Taylor the Anti-Social Officer at TMBC to express Concern and ask what they intend to do to help. It was also noted that the Clerk has also contacted the Planning Department to question the issue of whether Planning Permission for the flats was granted on the basis that they would be occupied by over 55's. To date the Clerk has not received any further information and was requested to report back at the next meeting.

The Clerk also reported on a recent bulletin received from the Tonbridge and Malling Community Safety Partnership which states that there has been a 7% reduction in recorded crime in Tonbridge and Malling. The bulletin also states that the Partnership have identified two key priority areas for the next year which will be to tackle anti-social behavior and violent crime as these are the issues of greatest concern to residents or where the number of offences is concerning.

7.8 Litter Collection Date (Minutes 2.0 SPC/04/10)

The Parish Council noted that details of a Parish Litter Collection Day on Saturday 22 May 2010 had been published in the newsletter. It was agreed that Councillors would clean up the roads they live in on the day. It was suggested that posters to remind residents of the date and what to do should be placed in prominent spots in the Parish.

*Resolved: The Clerk will design and put up posters in the Parish to remind residents of both the date and the purpose of the Litter Collection Day.*

8. **COMMITTEE AND OFFICER REPORTS**

8.1 Report from Chairman

There was no report.

8.2 Report from Councillors

Mrs. Cohen reported that on the MR372 footpath at dog-leg bend on the edge of Clearhedges Wood there is a missing/broken market post. In addition there is a potentially dangerous overhanging tree trunk on the MT113 footpath at Hookwood.

*Resolved: The Clerk will report these problems to the Area Officer for Shipbourne.*

8.3 Report from Clerk

The Clerk advised the Parish Council that the Planning Department at KCC will soon be inviting applicants to submit planning applications electronically and as a result paper copies of planning applications will no longer be sent to the Clerk. Instead the Clerk will be notified of an application electronically and will be able to view the submitted documents on the KCC website. The Parish Council noted that the Clerk will still where possible send paper copies of planning applications out with agendas.

9. **PLANNING**

9.1 Planning Applications for consideration.  
None to consider

9.2 Decisions from TMBC

TM/09/00978/FL Marchurst Barn, Hildenborough Road, Shipbourne  
Retrospective application for installation of three closed circuit television cameras and apparatus as Marchurst Barn (a private domestic dwelling house) – GRANTED

10. **REQUESTS FOR DONATIONS & SUBSCRIPTIONS**

The Society for Local Council Clerks membership and annual subscription for the Clerk at £103.00 was agreed.

11. **STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2010**

The Council approved the Statement of Accounts and the Annual Governance Statement for the year ended 31<sup>st</sup> March 2010. The Council noted that the internal audit will be done on 1 June 2010 and the audited accounts will then be forwarded to the Audit Commission.

*9.10pm Mr Miles left the meeting and Mrs Cohen took over as Chair.*

12. **ACCOUNTS FOR PAYMENT**

Payments in respect of cheque numbers 100421-100425 were approved.

13. **INFORMATION REPORT**

The information report was noted.

14. **DATE OF NEXT MEETING**

14 June 2010 at 7.30pm

The Meeting closed at 9.35 p.m.

Signed: ..... (Chairman)

Date: 14<sup>th</sup> June 2010