

## SHIPBOURNE PARISH COUNCIL

Mrs. Y. Tredoux (Clerk)  
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### Minutes of a Meeting held in the Village Hall on Monday, 11 May 2009 after the Annual Parish Meeting at 8.45 p.m.

PRESENT: Mr. M. Miles (in the Chair)  
Mrs. E. Cohen, Mr. S. Davis, Mr. P. Dunbar, Miss L. Sargent, Mr. J. Sheldrick

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

*Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.*

#### 1. **APOLOGIES**

Apologies from Mr. Raven, Borough Councillor Mrs. S. Murray, Borough Councillor Mr. T. Sayer and Borough Councillor Mr. D. Evens were received.

#### 2. **ELECTION OF CHAIRMAN**

Miss Sargent proposed and Mr. Davis seconded:  
*"That Mr. Miles be appointed as Chairman for the ensuing year".*  
CARRIED unanimously  
Mr. Miles was thanked for his hard work over the past year.

#### 3. **ELECTION OF VICE-CHAIRMAN**

Mr. Davis proposed and Mr. Sheldrick seconded:  
*"That Mrs. Cohen be appointed as Vice-Chairman for the ensuing year".*  
CARRIED unanimously

#### 4. **CALENDAR OF MEETINGS 2009/10**

The Council approved the Calendar of Meetings for 2009/10.

#### 5. **MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Meeting held on 14<sup>th</sup> April 2009, previously circulated, were approved subject to the following amendment:-  
Page 2, Item 7.1.3, Second last paragraph – Delete "**proposed along the same lines as**" and replace with "**....objected and will write stating that objection making clear some of the points that were raised in.....**".

#### 6. **MATTERS ARISING**

##### 6.1 "Green space" outside Wightwicks Row (Minute 3.2 SPC/04/09)

The Clerk was asked to contact the landowner to enquire whether a decision had been made.

##### 6.2 Churchyard Maintenance (Minute 3.3 SPC/04/09)

A response from the PCC was awaited.

##### 6.3 Bank arrangements for signing cheques (Minute 3.4 SPC/04/09)

A new document was required and was signed at the Meeting. Councillors were reminded to submit their identification documents to the bank as soon as possible. The bank confirmed that Mr. Sheldrick's documents had been received.

6.4 Parish Emergency Plan (Minute 3.5 SPC/04/09)

Members noted comments made by Mr. Bristow at the Annual Parish Meeting (held prior to this Meeting). The updated May 2009 Parish Emergency Plan, prepared by Mr. Bristow, had been circulated to Councillors. Mr. Bristow did not feel that written approval to include personal contact details of nominated persons listed on the Emergency Plan contact list, were necessary. It was Mr. Bristow's view that most of these contact details were already elsewhere on the Parish website.

Members went on to discuss Mr. Bristow's dissatisfaction (expressed at the Annual Parish Meeting), with regard to the Committee structure and the Footpath Group. *It was agreed that Mr. Miles would discuss this further with Mr. Bristow and report back to the Council.*

6.5 Church Footpath (Minute 3.6 SPC/04/09)

No further progress was reported.

6.6 Highways – Hildenborough Road & Claygate Lane (Minute 3.7 SPC/04/09)

Hildenborough Road – Kent Highway Services advised that they had prepared a scheme which would include installing solid white lines on either side of the first section of the stretch of road between the junction with the A227 and Mote Road. Resurfacing would also be considered and marker posts would be installed at two locations. Councillors did not agree with this proposed scheme and the Clerk would arrange for a site visit with the Highways Engineer to discuss alternative options.

Claygate Lane – Kent Highway Services advised that the repair job had been raised.

6.7 Red telephone kiosk (Minute 3.9 SPC/04/09)

A quotation of an annual premium of £55.44 to insure the kiosk against structural damage was accepted, subject to the excess being £100 or below.

6.8 Condition of a slate roof on an outhouse of a local property (Minute 9 SPC/04/09)

Members noted a letter dated 26 April 2009. The Clerk was asked to reply to the resident stating that although this was not considered a Parish Council responsibility, copies of both letters received from the resident would be forwarded to Tonbridge & Malling Borough Council, who would be asked to respond to the resident directly.

6.9 Dunks Green – posts (Minute 11 SPC/04/09)

It was agreed that the Clerk would obtain two quotations for the replacement of the posts. Mr. Sheldrick pointed out that local sustainable material would be preferred.

7. **Borough & County Councillors' Reports**

There were no reports received from Borough & County Councillors.

8. **Questions from public**

There were no questions from Members of the Public or Press.

9. **COMMITTEE AND OFFICER REPORTS**

9.1 Report from Chairman

There was no report from the Chairman.

9.2 Report from Councillors

9.2.1 Members noted correspondence from Mr. Bristow, advising that he had not been informed of a walk, arranged by the Parish Council. Mr. Bristow asked that he be kept informed of activities which affects Rights of Way. *The Clerk was asked to inform Mr. Bristow that this specific walk had not actually been arranged by the Parish Council.*

## 10. **PLANNING**

### 10.1 **Planning Applications for consideration.**

#### 10.1.1 TM/09/00978 – Marchurst Barn, Hildenborough Road, Shipbourne

Retrospective application for the installation of three closed circuit television cameras and apparatus at Marchurst Barn, Hildenborough Road, Shipbourne.

The Clerk was made aware of this application shortly prior to the Meeting, and the relevant documents were obtained from TMBC planning website and brought to the Meeting. *It was agreed to defer this application to a future Planning Committee Meeting by which time planning regulations relating to closed circuit television cameras, could be obtained.*

### 10.2 **Decisions from TMBC:**

#### 10.2.1 TM/09/00493/FL – Fairhill, Riding Lane, Shipbourne

Extension to previously approved pool house as an amendment to planning permission TM/06/04050/FL – *GRANTED.*

#### 10.2.2 TM/00494/LB – Fairhill, Riding Lane, Shipbourne

Listed Building Application : Extension to previously approved pool house as an amendment to Listed Building Consent TM/06/04051/LB – *GRANTED.*

### 10.3 **Planning Enforcement**

### 10.4 **Planning Information**

#### 10.4.1 TM/07/00926 – Marchurst, Hildenborough Road, Shipbourne

Overhead lines – A letter from TMBC was noted. The following comment would be made:- *“Shipbourne Parish Council has always preferred underground cabling, presumably this has been considered.”*

#### 10.4.2 TM/09/00789 – Horns Lodge Barn, Tonbridge

Change of use of existing barn to stables and change of use from field to paddock and alterations to agricultural access.

*Mr. Sheldrick declared a prejudicial interest and Mr. Davis declared a personal interest.*

It was recognised that this property was not in the Parish of Shipbourne, however, a copy of a letter of objection to TMBC against the proposal, was noted.

## 11. **REQUESTS FOR DONATIONS & SUBSCRIPTIONS**

There were no requests for donations and subscriptions received.

## 12. **CONSULTATION ON THE TMBC CYCLING STRATEGY**

Members noted the consultation paper (previously circulated.) No comments were received.

## 13. **THE SUSTAINABLE COMMUNITIES ACT IN KENT**

The Council considered a letter from the Local Works (Campaigning to implement the Sustainable Communities Act). The Act gives Councils the power to make proposals to the Secretary of State as to how government can assist Councils in promoting the sustainability of local communities. Before a Parish Council and a community can use this Act, the principal Council must decide to use it too. TMBC had not opted to use the Act yet, and it was agreed that the Clerk should write to TMBC, asking whether they had considered using the Act and if not, what the reasons were for not using the Act. The Borough Councillors would be invited to the next Parish Council Meeting to answer any questions.

## 14. **STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2009**

The Council approved the Statement of Accounts and the Annual Governance Statement for the year ended 31<sup>st</sup> March 2009.

15. **ACCOUNTS FOR PAYMENT**  
Payment in respect of cheque numbers 100364 – 100368 was approved and receipt of £633-30 from the Village Hall Committee was noted.
16. **INFORMATION REPORT**  
The information report was noted.
17. **MATTERS TO BE RAISED AT NEXT MEETING**
18. **DATE OF NEXT MEETING**  
8 June 2009

The Meeting closed at 10.15 p.m.