

SHIPBOURNE PARISH COUNCIL

Minutes of the Annual General Meeting held in the Village Hall on Monday, 12th May 2008 at 8.25 p.m.

PRESENT: Mr. M. Miles (in the Chair)
Mr. M. Beadle, Mrs. L. Cohen, Miss L. Sargent, Mrs. S. Lee

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)

Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.

1. **Apologies**

No apologies for absence were received.

2. **Election of Chairman**

Mrs. Cohen proposed and Mrs. Lee seconded:

“That Mr. Miles be appointed as Chairman of the Parish Council for the ensuing year.”

CARRIED unanimously

3. **Election of Vice-Chairman**

Mrs. Cohen proposed and Mr. Miles seconded:

“That Mrs. Lee be appointed as Vice-Chairman for the ensuing year.”

CARRIED unanimously

4. **Membership of Council Committees**

It was unanimously agreed that the membership of the Committees for 2008/2009 remain unchanged.

5. **Minutes of the last Meeting**

The Minutes of the Meeting held on 14th April 2008, previously circulated, were approved and signed.

6. **Borough & County Councillors' Reports**

There were no reports from Borough & County Councillors.

7. **Questions from public**

There were no questions from Members of the Public and Press.

8. **Matters arising**

8.1 Village sign (See Minute 5.1 – Meeting 14th April 2008)

Mrs. Cohen reported that the cost of the sign remained unchanged, i.e. £2,000, however, there would be additional charges for erecting the sign and for the post, etc. The “Green” on the Village Hall side of the junction with Upper Green Road and the end of Coach Road (owned by Fairlawn Estate), was identified as a suitable location.

It was agreed that

- *permission would be sought from Fairlawne Estate to erect the sign on their land*
- *Mrs. V. Dagger (County Councillor) would be approached to enquire whether any financial assistance could be contributed to the project*
- *the Clerk obtain an application form from TMBC for Mrs. Cohen to look at*

The Clerk would also make enquiries to register the “Green space” outside Wightwicks Row at the junction between Back Land and Reeds Lane.

- 8.2 Churchyard Maintenance (See Minute 5.2 – Meeting 14th April 2008)
Members noted that Mr. Simpson had indicated his willingness to continue with the contract for the following two years.
- 8.3 Interactive speed sign near The Chaser (See Minute 7.1 – Meeting 14th April 2008)
Members disagreed with the location previously identified by Kent Highways. It was considered too close to the Church Approach/Green crossing and it was felt that the road safety benefits of this device would not be maximised there. Concern was raised regarding the safety of school children who made occasional visits to the Church and had to cross the road near this junction. *It was agreed that the Clerk would inform Kent Highways accordingly.*
- 8.4 Request from PC Wiles to publish his contact details on the Parish Council's website (See Minutes of Meeting 14th April 2008.)
Members noted that the Parish Council might incur a nominal extra charge for this.
- 8.5 "Little Mead" - (See Minute 12.4 – Meeting 14th April 2008)
Members discussed a letter dated 10th April 2008 from Turner Tucker Solicitors requesting the Parish Council to clarify some points in a previous letter to their client. *It was agreed that the Clerk would write to Turner Tucker Solicitors, clarifying the points raised.*
9. **Request for financial assistance from Ightham Scout Group**
Members discussed a request for financial assistance from the Ightham Scout Group to build a new Scout Headquarter. *It was agreed that the Clerk would advise the Group that, regrettably, the Parish Council was not in a position to provide financial assistance.*
10. **Roads / A227**
No reports were received.
11. **Rights of Way**
Public Footpath MR397
Members noted a copy of the Public Path Creation Agreement, a copy of the Definitive Map Modification Order and a copy of the Notice of Advertising the Agreement, confirming that the Footpath had been upgraded as a Public Bridleway.
12. **Commons**
No reports were received.
13. **Village Hall**
No reports were received.
14. **Planning**
- 14.1. The following decisions were noted:
- 14.1.1 Planning Enforcement Investigation at The Stables, Back Lane, Shipbourne
Alleged breach of planning condition (ii) of TM/06/00934/FL.
The works had been carried out and the breach had been rectified to the satisfaction of the Local Planning Authority. The file would be closed.
- 14.1.2 TM/07/03030/FL – Fairhill, Riding Lane, Hildenborough, TN11 9QL
Proposal: *"Erection of front and rear gates."*
Permission granted, subject to conditions.
- 14.1.3 TM/08/00595/FL – Stone Cottage, Roughway, Tonbridge, TN11 9SH
Proposal: *"Oak framed triple garage and domestic store (retrospective)."*
Permission granted, subject to conditions.

14.2. Applications:

14.2.1 TM/08-013660LRD – Shipbourne House, Stumble Hill, Shipbourne, TN11 9PE

Proposal: Details of joinery submitted pursuant to condition 3 of planning permission TM/07/02175/LB (Listed Building Application : Removal of existing rear lobby and replacement with new single storey rear lobby).

View: No objection.

14.2.2 TM/08/01287/RD – Puttenden Manor, Puttenden Road, Shipbourne, TN11 9QY

Proposal: Details of materials submitted pursuant to condition 2 of planning permission TM/07/03790/FL : Replacement of existing conservatory by single storey extension (resubmission of TM/07/00152/FL).

View: No objection, however, the Parish Council expects TMBC to ensure materials are appropriate and in character.

14.2.3. TM/08/01421/LRD – Puttenden Manor, Puttenden Road, Shipbourne, TN11 9QY

Proposal: Details of materials submitted pursuant to condition 2 of Listed Building Consent TM/07/03791/LB : Replacement of existing conservatory by single storey extension (resubmission of TM/07/00154/LB).

View: No objection, however, the Parish Council expects TMBC to ensure materials are appropriate and in character.

14.3 Planning Enforcement Investigation : Cob Acres, Claygate Lane

TMBC advised that the initial inspection had indicated that the site was not currently in use. The Clerk was asked to provide Miss Sargent's contact details to the Officer at TMBC.

15. **Correspondence**

None were received that were not covered elsewhere.

16. **Reports from Councillors**

Mrs. Lee noted that the surface of Footpath MR394 had been vastly improved. *The Clerk was asked to write to Fairlawne Estate, expressing the Parish Council's appreciation.*

Miss Sargent was very concerned that the Parish Council's documents were not stored in a secure place and identified the need for some additional storage space. *It was agreed that Mr. Miles would contact Mr. Bristow to say that the PC wished to use half of the cupboard in the Village Hall currently used by the Nursery.*

Mrs. Lee informed Members of a planning application by the National Trust for change of use of the Ightham Mote Farmyard. Some Members were aware of Shipbourne residents who had expressed their concern regarding this planning application, and it was felt that the Parish Council should voice the concern on behalf of the Village.

It was agreed that the Clerk would write to TMBC (with a copy to the National Trust), informing them that it would appear that the local feeling of the village was that this proposal is inappropriate and also to enquire whether the National Trust could find a suitable location for the proposed facilities elsewhere.

17. **Finance**

17.1 It was noted that the Accounts for the year ended 31st March 2007 had been approved on 12th April 2008.

17.2 The following payments were made:

Tree Services £340.75, Clerk's salary £352.00, Inland Revenue £88.00

The following receipt was noted: Website Advertisement £52.00

18. **Dates of future meetings**

The list of future meetings were noted. The next Parish Council Meeting will be held on Monday, 9th June 2008.

The Meeting closed at 9.50 p.m.