

SHIPBOURNE PARISH COUNCIL

**MEETING HELD AT THE VILLAGE HALL ON
MONDAY 17TH JULY 2006 AT 7.30 PM**

Present: Mr Mark Beadle (Chairman), Mr Nicholas Giles, Mr Martin Miles, Miss Lynette Sargent, Mr James Sheldrick, Mrs Rachel Simpson, Mr Curtis Galbraith (Clerk)

1. Apologies for Absence

Mrs Libby Cohen

2. Minutes of Previous Meeting

The draft minutes of the June meeting were agreed by the council and signed by the Chairman.

3. Borough & County Councillors Reports

No borough councillors were present.

4. Questions from the Public

None.

5. Matters Arising

The council had been advised by the PCC that the contractor who mows the churchyard had allegedly caused damage to gravestones and surrounds by use of a tractor mower. (*Lynette Sargent registered a personal interest as a relative of the contractor*). Additionally grass cuttings were left behind which were then walked into the church. The Clerk had met with John Boyd on site and photographs of the damage had been circulated. After discussion it was agreed that the Clerk should write to the contractor asking him to ensure that no further damage was caused and to remove cuttings. The contractor will be asked to advise if there are any cost implications and also to provide a copy of his employers and public liability insurance. For the future, it was agreed that Rachel Simpson and James Sheldrick will compile a written plan of work so that the task may be carried out to an agreed specification.

6. Finance

The bank balances at 1st July were c/a £13.18, d/a £ 12251.25.

Mark Beadle and the Clerk will finalise the 2005/6 Annual Return prior to internal audit by Parish Audits. Nick Giles is still awaiting a response from Fairlawne regarding the proposed winding up of the John Swan Charity. It was agreed to pay £600.00 to Sett Point (website) and £1017.00 to the Village Hall Trust to support the 2005/6 operating deficit.

7. Roads / A227

A further set of 'final' plans for the '50/40/50' scheme has been received from Kent Highways. James Sheldrick and the Clerk will check these.

Following on from previous dialogue, the subject of the proposed signs marking Shipbourne's AONB was discussed. Tim Owen of Kent Downs AONB had provided details of likely sign styling and had been in discussions with Kent Highways on the possibility of incorporating such signs into the Shipbourne road scheme. Whilst funding was available it was likely that the parish council would also have to contribute. It was agreed in principle that signs marking the boundaries of the AONB would be desirable subject to cost and location.

9. Commons

Following on from last month's meeting there has been no response from Fairlawne to the council's letter. The Clerk had enquired and had been informed that matters were still 'under consideration'.

Parking on and around the Common was still causing a hazard. Recent evening and weekend busy periods at The Chaser resulted in cars being left on the double yellow lines to both sides of Upper Green Road, on the common opposite The Chaser, on the grassed area outside and adjacent to the carriageway of the A227 at Church Gate Cottages. The safety issues will be again be brought to the attention of the Parking Office of TMBC and also to Chief Inspector Martin Very who is responsible for Community Policing in Shipbourne.

10. Planning – decisions, applications, enforcement and other issues

a) Tonbridge & Malling Borough Council decisions:

1. TM/06/01346/LB Stone Cottage, Roughway, TN11 9SH

Proposal: Listed Building Application: *Internal alteration to board over redundant staircase*

Decision: *Consent Granted*

2. TM/06/01410/FL Tinley Cottage, Hildenborough Road, TN11 9QB

Proposal: *Extension of existing dwelling with minor alterations to original building.*

Decision: *Permission granted subject to conditions.*

3. TM/06/01549/FL – *The Meadows, Hildenborough Road, Shipbourne TN11 9QA*

Proposal: *Installation of replacement oil tank (retrospective application)*

Decision: *Permission Granted*

4. TM/06/01546/FL School Lane Cottage, School Lane, TN11 9RT

Proposal: *Minor amendment including rear dormer window pursuant to planning permission ref: TM/05/01578/FL (two storey side extension and front dormer window)*

Decision: *Amendments approved*

5. TM/06/01083/FL Marchurst, Hildenborough Road, TN11 9QA

Proposal: *Installation of new cesspool and new pitched roof over existing front extension*

Decision: *Permission granted subject to conditions.*

b) Planning Applications:

Mark Beadle declared a personal and prejudicial interest in Items 2 and 3 as owner. The view on item 2 had been previously submitted. The view on item 3 was held over until the end of the meeting and discussed and formed after Mark Beadle had left.

James Sheldrick declared a personal interest in Item 4 by connection of employment and did not speak.

1. TM/06/00934/FL The Stables, Back Lane, TN11 9PP

Proposal: *Extension to utility room and enlargement and replacement of garage doors.*

View (already submitted) *"1. Garage Door replacement and enlargement: No objection but only on condition that a. No substitution is made to simple Berkeley Vertical design door submitted 06/2006 and b. The door is finished in the same black stain as of the original doors and building. Reason: To retain the integrity and character of the building*

Extension to Utility Room: Objection – (see previous). Reason: The proposal detracts from the intrinsic architectural value of the rural building. As Planning Policy P6/14.7 the proposal would be detrimental to the architectural and historical character of the building. TMBC is reminded that the original permission was granted only if no change was made to the exterior of the original in order to retain its character".

2. TM/06/02098/RD Barrwood, Hildenborough Road, Shipbourne, TN11 9QA

Proposal: Details of materials submitted pursuant to condition 2 of planning permission ref. TM/06/00255/FL.

View: (already submitted) *"No comment"*

3. TM/06/02136/FL Barrwood, Hildenborough Road, Shipbourne, TN11 9QA

Proposal: Formation of a cellar wholly underground.

View: *"No objection"*

4. TM/06/02256/FL 3 Church Gate Cottages, Stumble Hill, Shipbourne, TN11 9PF

Proposal: Variation of condition 1 of planning permission ref. TM/01/01043/FL (internal alterations, two storey extension to rear and minor works to front door / porch to extend the time period within which works can commence by a further 3 years.

View: *"No objection"*

c) Enforcement and other planning issues:

TMBC has informed the parish council that the alleged breach of planning permission at Puttenden Manor will be considered at the forthcoming Area 2 Planning Committee. It has also informed the council that an investigation at Martins, Reeds Lane has shown that no breach of planning control is occurring.

10. Rights of Way

Alan Bristow has provided copies of correspondence sent by him regarding an overgrown path (on a section of MR392) and to Plaxtol PC regarding a proposed review of the route of MR 346.

11. Village Hall

As agreed, the council has met the Village Hall Management Trust's operating deficit for 2005/6 of £1017.00. Following the annual meeting of the Trust, the parish council discussed issues arising. It is expected that the hall's losses will continue due to increased costs (mainly electricity and insurance) and a low level of hirings. The Chairman will make contact with Alan Bristow to suggest a meeting to discuss the situation along with the role of the parish council representatives as Trustees.

12. Little Mead

Mr Williams has been sent the letter that sets out the current stalled position of the 'Little Mead' issues. Little Mead will be removed from the agenda as a regular item.

13. Correspondence (not circulated or dealt with elsewhere)

The Clerk read out a letter received from a number of residents of Upper Green Lane outlining noise and safety concerns from night shooting (allegedly by Fairlawne Estate) in fields close to the houses of Upper Green Lane and the footpaths. *James Sheldrick declared a personal interest through employment and did not speak.* Discussion concluded that whilst the council understood such concerns, this matter was outside the remit of the parish council and therefore it should be addressed directly by the residents with the Estate. Any safety concerns should be notified to the appropriate authorities. The Clerk will reply to this effect.

14. Any Other Business

The council understands that the Rector of Shipbourne with Plaxtol, the Rev. Dr Susan Ramsaran will be leaving to take up another post. There is no news as yet on her replacement.

The new Shipbourne village website is almost complete and has been previewed to councillors for comment prior to launch. After discussion it was agreed that private individuals and other non commercial bodies who had personal contact details shown on the site should be advised of the fact and given the opportunity to amend or delete the entry. The Clerk will email those concerned although he pointed out that the majority of the information had been previously available in the same format on the old site. It was outlined that at a later date, local businesses could opt to list in a paid 'Directory' section. The revenue from this would cover ongoing maintenance and updating of the site. It was agreed to discuss this aspect further once the site had been launched.

Mark Beadle then left the meeting (21.25) whilst Agenda item 10b.3 was discussed.

The meeting closed at 21.35

Signed: _____ (Chairman)

Dated: _____

*Dates of future meetings: (Meetings held on a Monday at 7.30 p.m. in the Village Hall
September 11th, October 9th, November 13th & December 11th*