

SHIPBOURNE PARISH COUNCIL**MEETING HELD AT THE VILLAGE HALL ON
MONDAY 14TH JANUARY 2008 AT 7.30 PM**

Present: Mr Martin Miles (Chairman), Mr Mark Beadle, Mrs Libby Cohen, Mr Stephen Davis, Mrs Susan Lee, Miss Lynette Sargent, Mr James Sheldrick and Mr Curtis Galbraith (Clerk).

In attendance: Six members of the public.

1. Apologies for Absence**2. Minutes of Previous Meeting**

The November draft minutes were agreed as a true record and signed by the Chairman. The December draft minutes were available and had been circulated. The Chairman asked for any comment within 48 hrs. Subject to that it was agreed that they will be approved at the February meeting.

3. Borough & County Councillors Reports

None

4. Questions from the Public

None

5. Matters Arising

None

6. Finance

The Clerk informed the council that the bank balances at 1st January were c/a £ 33.54, d/a £ 14081.12.

The Audit Commission had emailed requesting clarification of balances prior to completion of audit. Cllr Beadle agreed to deal on receipt of the figures from the Clerk.

It was agreed that the following payments could be made. Duncan Simpson Treeservices Ltd – Leaf clearance at the Churchyard £ 352.50 (100288). Mr G Davies – SettPoint Website maintenance Sept / Oct / Nov £ 105.00 (100287) and British Legion Poppy Appeal (wreath) £ 30.00 (100289).

The Clerk reported that the website 'local directory' advertising was due for renewal and he had contacted all current advertisers. All but one have agreed to renew and the invoices have been sent out. This revenue will keep the website self funding.

The Clerk tabled a spreadsheet of a draft budget provided by Cllr Beadle for the 2008 / 2009 precept application. An estimate for a Clerk's salary and for support for the village hall will be finalised and agreed with the Financial Sub-Committee prior to submission.

In response to a question the Clerk said he had no further news from the PCC on progress in the matter of the church path.

Cllr Davis raised the appeal letter (circulated) from Kent Air Ambulance. Whilst it was agreed that this is a worthy cause the council was unsure whether charitable donations could or should be made. The Clerk will enquire.

7. Roads / A227

Cllr Davis had informed the council that PC James Ball was on holiday and had cancelled the scheduled Speed Watch presentation. It was hoped PC Ball could attend in February.

8. Commons

None

9. Planning – decisions, applications, enforcement and other issues

a) Tonbridge & Malling Borough Council decisions:

The Clerk read out the recent decisions notified by TMBC:

1. TM/07/03791/LB Puttenden Manor, Puttenden Road, Shipbourne, TN11 9QB
Proposal: *Listed Building Application: Replacement of existing conservatory by single storey extension (resubmission of TM/07/00154/LB)*
TMBC Decision: *"Listed Building Consent granted – subject to conditions"*
2. TM/07/03790/FL Puttenden Manor, Puttenden Road, Shipbourne, TN11 9QB
Proposal: *Replacement of existing conservatory by single storey extension (resubmission of TM/07/00152/FL)*
TMBC Decision: *"Permission granted – subject to conditions"*
3. TM/07/03859/TNCA Brownfield, Upper Green Road, Shipbourne, TN11 9PN
Proposal: *Remove 1 no. Corsican Pine and replace with more suitable species.*
TMBC Decision: *"No Objection"*
4. TM/07/03889/TNCA Budds Oast, Mote Road, Shipbourne, TN11 9QD
Proposal: *Reduce 1no Oak by 25% and thin crown by 10%.*
TMBC Decision: *"No Objection"*
5. TM/07/03884/FL Wellhampton House, Upper Green Road, Shipbourne, TN11 9QL
Proposal: *Replacement with study above and games room to the rear.*
TMBC Decision: *"Refused to Permit"*

b) Planning Applications:

In order of receipt. Declarations of interest as individually noted.

1. TM/07/04394/FL 2 Silverhill Cottages, Dunks Green Road, Shipbourne, TN11 9RU
Proposal: (resubmission of TM/07/03096/FL) Replace existing single storey side extension with two storey extension, Replace detached garage with oak framed garage.
Cllr Davis declared an interest in this application and left the room during the discussions:
View: (to be submitted)

2. TM/07/04474/FL Fairhill, Riding Lane, Hildenborough TN11 9QL

Proposal: *Portico*

View: *“Shipbourne Parish Council would not object to the proposal if it has the approval of the Listed Buildings Officer”*

3. TM/07/04477/LB Fairhill, Riding Lane, Hildenborough TN11 9QL

Proposal: *Listed Building Application: Portico (revised scheme) and associated alterations to front entrance door and windows*

View: *“Shipbourne Parish Council would not object to the proposal if it has the approval of the Listed Buildings Officer”*

c) Enforcement and other planning issues:

The Clerk read out the following three matters notified by TMBC:

1. TM/07/02837/FL, Hookwood Farm, Puttenden Road, Shipbourne, TN11 9QY. –

Demolition of 2 no. existing buildings and construction of 2no. Five bed dwellings.

TMBC notification: *Application withdrawn*

2. TM/07/03944/FL Woodhall, Tonbridge Road, Shipbourne, TN11 9PA

Proposal: *Two storey and single storey extensions to replace existing conservatory*

TMBC notification: *Application withdrawn*

3. TM/07/03945/LB Woodhall, Tonbridge Road, Shipbourne, TN11 9PA

Proposal: *Listed Building Application. Two storey and single storey extensions to replace existing conservatory*

TMBC notification: *Application withdrawn*

The council had received notification from TMBC stating that, in its opinion, the proposed installation of a new 12inch water main from the reservoir at River Hill to Kilnwood did not need an environmental impact assessment. The Clerk then read out a letter from Mrs Turner who sought the support of the parish council stating that she considered that the proposed new route across her land would cause environmental damage and that SE Water had not followed guidelines by proposing alternative routes. Cllr Sheldrick declared an interest and did not wish to take part in the discussion but stated that he was aware that the main would follow its existing route across Fairlawne Estate land. The report and maps were complex and Cllr Davis agreed to study these on behalf of the council prior to an opinion being formed.

TMBC had notified the council that the site inspection at The Meadows, Hildenborough Road, would be on Tuesday 15th January at 14.00. Cllr Davis will attend on behalf of the council.

Notification had been received of the following new address: Valley House, Shipbourne Road, Tonbridge TN11 9NU. The Clerk had queried this with TMBC suggesting that the property - an agricultural barn with planning permission for conversion – should in terms of location be identified as Valley House, Ightham Road, Shipbourne, as Shipbourne Road, Tonbridge could be misleading. TMBC acknowledged that the determination of this address had been difficult but had agreed with the request of the owner who had a similar adjoining address on the Royal Mail database.

10. Rights of Way

11. Village Hall

The Clerk reported that in order to satisfy enquiries made by a prospective purchaser of the Pipkins Nursery, a survey under the Control of Asbestos Regulations 2006 had been carried out under instruction of the VH Trustees. A report would be available in due course.

12. Correspondence (not circulated or dealt with elsewhere)

The Clerk notified the council of the following:

Kent Village of the Year – application form

Letter from TMBC - Local Government Finance Settlement (to be circulated)

TMBC – Mayor's Charity Musical Evening

13. Any Other Business

The Clerk said he had written to Brenda and Matthew Lawson to express the condolences of the parish council at the death of Peter Lawson of Collins Cottage. Cllr Lynette Sargent had represented the council at his funeral.

The council discussed the Little Mead issue. The Clerk had progressed Mayo Wynne Baxter who had just replied referring to the previous notification of an impasse. The council felt that Mr. Williams had reneged on his agreement to proceed and that his subsequent solicitors letter claiming that his access to the field had acquired prescriptive rights was not valid as the matter had been flagged prior to the 20 year rule. The council agreed on balance that it was regrettable but necessary to take further legal proceedings – at further cost to the council – to attempt to deal with the matter.

With regard to the proposed village sign the Clerk suggested that the donations made in 2005 should be returned. Members disagreed; Cllr Cohen saying that she had written to obtain an estimate from an alternative contractor. It was agreed to revisit the matter by the end of March.

The Clerk formally confirmed his resignation which he had indicated in an earlier email. He would serve notice until the end of March by which time he hoped a replacement should be in place. He suggested posting a notice in The Newsletter, on the village website and on the KAPC site. This was agreed. The Chairman thanked the Clerk for his service over the past six years.

It was agreed to reschedule the February meeting from the 11th to the 4th. The Clerk will inform the Newsletter and post a notice to the website and notice board.

The Chairman asked the members of the public whether they had any questions or comment as the remainder of the meeting would be conducted in private. Mrs Lucy Bull said she had attended to enquire whether a response was forthcoming to the specific points raised in her previous email. She thanked the Chairman for his apology already received and enquired when the answers would be available. Cllr Miles read out her questions and summarised the work that had already been done. He said that the purpose of the remainder of the meeting was to discuss and agree a way forward with the points raised. The Clerk said that this meeting was the first opportunity that the council had had to meet and discuss the email. Mrs Bull said she understood that.

There being no other business, the public left and the meeting moved into private session at 21.30.

Signed: _____ (Chairman)

Dated: _____

Future dates for parish council meetings are: 4th February, 10th March and 14th April.