

**SHIPBOURNE PARISH COUNCIL**

Mrs. Y. Tredoux (Clerk)

1 Redwell Cottage, Redwell Lane, Ightham, Sevenoaks, Kent, TN15 9EE

Tel: 01732 883 044 Email: [clerk@shipbourne.com](mailto:clerk@shipbourne.com)**Minutes of a Meeting held in the Village Hall on Tuesday, 14 April 2009 at 7.30 p.m.**

PRESENT: Mr. M. Miles (in the Chair)  
Mrs. L. Cohen, Mr. P. Dunbar, Mr. J. Raven, Miss L. Sargent, Mr. J. Sheldrick

IN ATTENDANCE: Mrs. Y. Tredoux (Clerk)  
PC T. Wiles

Prior to the commencement of the Meeting, PC Wiles advised that reported crime in the village had been minimal. There were only two reported incidents, one of which involved fly tipping.

*Councillors were reminded to disclose personal and prejudicial interests on matters to be considered at this Meeting.*

**1. APOLOGIES**

Apologies from Councillor Mr. S. Davis and District Councillor Mrs. S. Murray were received.

**2. MINUTES**

The Minutes of the Meeting held on 19 March 2009, Reference SPC/03/09, previously circulated, were approved.

**3. MATTERS ARISING****3.1 Village sign (Minute 3.1 SPC/03/09)**

Members discussed details of the unveiling ceremony, which would take place on Saturday, 18 April 2009.

The Parish Council was pleased to receive a cheque for £633.30 from the Village Hall Committee as a contribution towards the Village sign. This was the balance remaining from the funds raised from the Queens Jubilee celebrations in 2002 and had been put aside to go towards the village sign.

**3.2 "Green space" outside Wightwicks Row (Minute 3.3 SPC/03/09)**

*Mr. Sheldrick declared a prejudicial interest and left the Meeting.*

Mr. Miles advised that a response from the Landowner was still awaited and noted that the registration and legal fees could possibly be around £2,000.

**3.3 Churchyard Maintenance (Minute 3.4 SPC/03/09)**

A response from the PCC was awaited.

**3.4 Bank arrangements for signing cheques (Minute 3.5 SPC/03/09)**

Some Members had taken the relevant papers to the bank.

**3.5 Parish Emergency Plan (Minute 3.6 SPC/03/09)**

Following the decision at the previous Parish Council Meeting, Mr. Miles pointed out that written consent would probably be required from the Members on the Emergency Plan contact list before this could be made available on the internet. *It was agreed that Mr. A. Bristow be asked to update the list and create a shorter contact list to be included on the website. Mr. Bristow would be asked to obtain consent from named persons on the list for their details to be published on the website.*

- 3.6 Church Footpath (Minute 3.7 SPC/03/09)  
The Parish Council is awaiting the required documents from PCC.
- 3.7 Highways – Hildenborough Road & Claygate Lane (Minute 8 SPC/03/09)  
Hildenborough Road - Kent Highway Services had advised that they would inspect the site again and report back to the Parish Council.  
  
Claygate Lane – Tonbridge & Malling Borough Council had been made aware of the problems.
- 3.8 Farningham to Hadlow Gas Pipeline Project (Minute 13 SPC/03/09)  
Members noted Mr. Sheldrick's comments in response to the enquiry. *It was agreed that no further action was required at this stage.*
- 3.9 Red telephone kiosk (Minute 13 SPC/03/09)  
Mr. Dunbar reported that the value of replacing the kiosk would probably be around £4,000. Mr. Dunbar also pointed out that provision should be made for installation and delivery. *The Clerk would obtain a quotation from the Parish Council's Insurers to insure the structure.*
4. **QUESTIONS FROM THE PUBLIC & PRESS**  
There were no questions from Members of the Public and Press.
5. **REPORTS FROM BOROUGH / COUNTY COUNCILLORS**  
There were no reports from Borough / County Councillors.
6. **COMMITTEE AND OFFICER REPORTS**
- 6.1 Report from Chairman  
No report.
- 6.2 Report from Councillors  
No report.
7. **PLANNING**
- 7.1 **Planning Applications for consideration.**
- 7.1.1 TM/09/00775/TNCA – The Lodge, Stumble Hill, Shipbourne  
Fell and grind ash tree behind the garage on boundary line.  
*RESOLVED: That the following representation be sent:  
No objection, subject to the approval of the Aboricultural Officer.*
- 7.1.2 TM/09/00748/LB - Fairhill, Riding Lane, Hildenborough  
Listed Building Application : Replacement of staircase being a revised scheme to application TM/08/02364/LB.  
*RESOLVED: That the following representation be sent:  
No objection, subject to the approval of the Conservation Officer.*
- 7.1.3 TM/09/00588/LB - Mote Farm, Mote Road, Ivy Hatch, Sevenoaks  
Listed building application : Change of use of part of old farmyard to gardener's compound and minor alterations to buildings.  
and  
TM/09/00587/FL – Mote Farm, Mote Road, Ivy Hatch, Sevenoaks  
Change of use of part of old farmyard to gardener's compound and minor alterations to buildings plus foul sewer connection.

Although not in the Parish of Shipbourne, the Parish Council had been invited to comment on this application. Members noted one letter of objection.  
*It was agreed by the majority vote (4 in favour, 1 against, 1 abstention), that the Parish Council objected and will write stating that objection, making clear some of the points raised in the letter of May 2008. (The proposal is inappropriate and whether a suitable alternative location for the proposed facilities could be found elsewhere.)*

7.2 **Decisions from TMBC:**

- 7.2.1 TM/09/00170/RD – Puttenden Manor, Puttenden Road, Shipbourne  
Details of materials for stable block submitted pursuant to condition 15 of planning permission  
TM/07/03880/FL – *GRANTED*
- 7.2.2 TM/09/00316/TNCA – 1-16 Lady Vane Close, Shipbourne  
Deadwood and rebalance large oak in front of boundary - *GRANTED*
- 7.2.3 TM/09/00231/RD – Land opposite Callis Wood South of Hildenborough Road, Shipbourne  
Mr. Sheldrick declared a personal interest.

Details of proposed sightlines to new access submitted pursuant to condition 3 of planning permission TM/08/02587/FL: Formation of field access – *GRANTED*

7.3 **Planning Enforcement**

A letter from TMBC re a planning enforcement investigation at The Oast House, Tinley Lodge, Hildenborough Road, Shipbourne for alleged change of use of the land from agricultural to domestic use, was noted.

8. **REQUESTS FOR DONATIONS & SUBSCRIPTIONS**

- 8.1 Kent Association of Local Councils  
*It was agreed to renew the annual subscription of £208-75.*

- 8.2 Society of Local Council Clerks  
*It was agreed to renew the annual subscription of £37-25.*

9. **CONDITION OF A SLATE ROOF OF AN OUTHOUSE OF A LOCAL PROPERTY**

A letter from a resident was noted. This was not considered a Parish Council matter and the resident would be advised accordingly.

10. **TONBRIDGE & MALLING LOCAL DEVELOPMENT FRAMEWORK: Managing Development and the Environment Development Plan Document**

After consideration *it was agreed that no further comments would be necessary.*

11. **DUNKS GREEN – Mowing**

Mr. Simpson had advised in writing that he would cut the hedge in July, however, Mr. Sheldrick pointed out that Mr. Simpson should be advised that the hedge could not be trimmed before 1 August 2009. It was also Mr. Simpson's view that the posts needed replacement. *Mr. Dunbar would check the condition of the posts and report back to the next Parish Council Meeting when further action would be considered.*

12. **ACCOUNTS FOR PAYMENT**

Payments in respect of cheque numbers 100358 – 100363 were approved.

13. **INFORMATION REPORT**

The information report was noted. Details of the "Clean Kent Campaign" would be included in the Newsletter.

14. **MATTERS TO BE RAISED AT NEXT MEETING**

Mr. Miles reminded Members that the Annual Parish Meeting would take place on 11 May 2009. *The Clerk would circulate the draft accounts to all Members.*

15. **DATE OF NEXT MEETING**

11 May 2009, after the Annual Parish Meeting.

The Meeting closed at 8.55 p.m.